

**MARRIAGE LICENSE**  
**APPLICATION REQUIREMENTS**  
**Pursuant to O.R.C. §3101.05**

The Fayette County Probate Court issues marriage licenses to Fayette County, Ohio, residents who wish to marry within the State of Ohio, and for those out-of-state residents wishing to marry in Fayette County, Ohio.

**The following are requirements for EACH applicant to obtain a Marriage License:**

- 1) If an applicant resides in Ohio, one or both must be a resident of Fayette County, Ohio.
- 2) If neither applicant is a resident of the State of Ohio, an application may be made in Fayette County, Ohio, as long as the marriage will take place in Fayette County.
- 3) The marriage license is valid for sixty (60) days from the application date.
- 4) Each applicant must be eighteen (18) years of age or older. If either applicant is under the age of eighteen (18) years, please contact the Juvenile Court at (740) 335-0640 for further information regarding additional requirements for a minor to obtain a marriage license.
- 5) Both applicants must be present for the application at the same time
- 6) Cost is \$45.00 cash, money order, or credit card payment. (An additional 3.5% fee is applied for credit card transactions) .
- 7) If either party has been previously married and that marriage ended as a result of the death of a spouse, a death certificate is NOT required.
- 8) Must provide documentary proof of age in the form of any one of the following:
  1. Copy of a birth record;
  2. Birth certificate issued by the department of health, a local registrar of vital statistics, or other public office charged with similar duties by the law of another state, territory, or country;
  3. Baptismal record showing the person's date of birth;
  4. Government-issued photo I.D. (driver's license, valid state I.D., passport, etc.) or school-issued I.D. showing the person's date of birth;
  5. Immigration or Naturalization record showing the person's date of birth;
  6. Court record or any other document/record issued by a governmental entity showing the person's date of birth.
- 9) If your current address is not on your photo ID, please provide proof of residency by way of a utility bill, other bills, or documents in your name reflecting the present address.

**ADDITIONAL INFORMATION:**

- 1) Applications for a Marriage License are by appointment only. Please call the court at 740-335-0640 to schedule an appointment. Fill out and submit the online application. Print your confirmation page to bring with you to your appointment. The Probate Court is located at 110 E. Court Street, 2<sup>nd</sup> Floor, Washington C.H., OH. The hours of operation are Monday through Friday, except holidays, 8:00 am - 4:00 pm. No waiting period or blood test is required.
- 2) **Who may solemnize a marriage? (see Ohio Revised Code §3101.08)** "An ordained or licensed minister of any religious society or congregation within this state who is licensed to solemnize marriages, a judge of a county court in accordance with Section 1907.18 of the Revised Code, a judge of a municipal court in accordance with Section 1901.14 of the Revised Code, a probate judge in accordance with Section 2101.27 of the Revised Code, the mayor of a municipal corporation in any county in which such municipal corporation wholly or partly lies, the superintendent of the state school for the deaf, or any religious society in conformity with the rules of its church, may join together any persons who are not prohibited by law from being joined in marriage". The license to perform marriages is obtained through the office of the Ohio Secretary of State. You may check valid licensure to marry by calling 1-877-767-6446 or online at [www.sos.state.oh.us](http://www.sos.state.oh.us). This Court does not conduct marriage ceremonies.
- 3) After the marriage ceremony, the officiant must complete the bottom portion of the marriage license. Please tear off at the perforation, and return to the Probate Clerk either in person or by U.S. mail. This portion **must** be returned to the Clerk to make the marriage valid.
- 4) Certified copies of the marriage license are available at \$2.00 each, and are only issued after the bottom portion of the license has been returned and docketed.
- 5) Applicants who are members of law enforcement may have their addresses restricted from the public record upon request of the applicant.

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